

Meriden Historical Society Bernice Morehouse Research Center – COVID-19 Protocol

In order to comply with the recommended COVID-19 regulations and in order to protect our volunteers I ask that the following protocol be followed.

- All entering the Research Center, visitors and volunteers alike, **must wear a mask**. Those not wearing a mask are not allowed in. A mask must be worn throughout the stay at the Research Center.
- All entering the Research Center **must first sanitize** their hands. If wearing gloves, sanitize the gloves on your hands.
- All entering the RC must fill in a **consent form** using one of the pencils in the cup. The pencil then becomes that person's property. S/he should only use that "personal" pencil while in the center and then take it home.
- A **temperature scan** is required of all entering the Research Center. Place the thermometer close to the forehead, press and release the on button, temperature is acquired within 3 seconds. Please **mark the temperature on the visitors/volunteers list** in the appropriate column.
- Any body temperature reading above 99 degrees Fahrenheit will not be admitted.**
- Following temperature reading, if admitted, all present at the RC **must wear gloves**. If they do not have gloves from home, they may use a pair of the Society's.
- Keep as large a **distance** as possible (preferably 6 feet and more) from other persons present.
- Separately, I am preparing a scheduling sheet for visitors and volunteers. That sheet is an on-line form. ONLY ONE VISITOR "UNIT" will be allowed at one time. Please restrict any visitor to no more than 90 minutes.
- As many as 5 Volunteers (basically 1 for upstairs, 1 for the photography room, 1 for the office and 2 at the main room) will be allowed in at a time providing that they keep the recommended 6-foot distance or thereabouts.
- Bathroom visits**: Please wash your gloved hands and after drying your hands, use the paper towel to wipe off all metal surfaces: flush-handle, faucets and door handles. Do not remove face mask in bathroom

Let us work together to keep our building, our volunteers and our visitors safe.

Sincerely,

Sherwin Borsuk MD – President

Visitor's Initials _____

